



#### 4. Public Examination Qualifications

(e.g.: HKCEE, HKALE, IELTS, TOEFL, SAT, LCC – in Chronological Order)

Awarding Body	Year	Subjects Taken (please attach a copy of the Certificates)

#### 5. Working Experience (in Chronological Order)

Organisation	Position	Full- / Part-time	Period of Employment (mm/yy to mm/yy)

#### 6. Significant Extra-Curricular Activities & Services (in Chronological Order)

School / Organisation	Position	Period (mm/yy to mm/yy)

#### 7. Personal Statement (Your reasons for choosing the course, relevant experience, and career plans.)

Please use a separate sheet of paper to write up to 500 words on any information you may wish to offer in support of your application. Typeset will be preferred. Tutors will be interested in your reasons for choosing the course(s), your career aspirations and relevant experience. Information concerning your intellectual, social, sporting or other interests should also be included. You should give details here of any non-examined subjects which you are studying. If you have been out of education for some time please outline any relevant experience that may be taken into account in lieu of formal qualifications. It may also be helpful if you explain any breaks in your career.

### DECLARATION

- I DECLARE that the information given in support of this application is accurate and complete. I am aware that Hang Seng School of Commerce (HSSC) and Coventry University (CU) reserve the right to cancel my application at any time if the information given in this application is found untrue.
- I understand that all information provided will be used in the admission process and that the data will also become part of my student record and may be used for all purposes relating to my studies in accordance with the procedures of the CU/HSSC. Successful application forms will be kept as personal files, accessible only to relevant personnel and myself. Unsuccessful application forms will be destroyed after the exercise.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### For Office Use

Admitted       Conditional – pending Exam. Results       Reserve       Not Admitted

1<sup>st</sup> Interviewer's name : \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

1<sup>st</sup> Interviewer's Comment : *Please see completed Interview Form attached (for non-HSSC applicants only).*

2<sup>nd</sup> Interviewer : President     Approved      Sign: \_\_\_\_\_ Date: \_\_\_\_\_

2<sup>nd</sup> Interviewer : President     with reservation (comment) - \_\_\_\_\_

Coventry University Staff :     Endorsed by : \_\_\_\_\_ Signed: \_\_\_\_\_